



FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT

520 Fifth Ave. Fairbanks, AK 99701 (907) 452-2000 (907) 451-4465 [fax]

AMENDMENT NO. (1)

Solicitation No 23-R0010 Background Checking Services

AMENDMENT ISSUE DATE: March 21, 2023

RFP OPENING DATE & TIME: April 5, 2023 at 4:30 pm

The following changes/additions to the above cited solicitation are announced: (*shown in Bold, italicized green font*)

1. The opening date and time have been changed to: ***April 5, 2023 at 4:30 pm AST.***

SECTION I - INSTRUCTIONS TO OFFERORS

2. No changes.

SECTION II - STATEMENT OF WORK

3. Added terms: #3. CONTRACTOR'S RESPONSIBILITIES:

Contractor will provide background checking services ***based on an all true name search*** via a secure internet based system in compliance with all applicable laws/guidelines (e.g. Fair Credit Report Act, Equal Employment Opportunity Commission, any applicable State laws.).

SECTION III - GENERAL PROVISIONS - SERVICE CONTRACTS

4. Added terms: #19 INSURANCE

- a. LIMITS The contractor shall obtain insurance for not less than the following limits:
 - i. Commercial general liability: \$1,000,000 limit
 - ii. ***Professional Liability (E&O) Insurance: \$1,000,000 limit***
 - iii. ***Cyber Liability: \$1,000,000 limit***
 - iv. Workers compensation: \$100,000 each accident, \$500,00 disease-policy limit, and \$100,000 disease-each employee. This policy must be endorsed with a waiver of subrogation in favor of the School District.

5. Changed Address: # 19 INSURANCE

- i. Certificates of Insurance shall be issued to:
***Fairbanks North Star Borough and School District
PO Box 71267
Fairbanks, AK 99707***

6. Added terms: Due to a ministerial error, the following standard terms were omitted from the initial solicitation, and are hereby added.

41. STRICT LOYALTY

The Seller and its employees shall avoid all circumstances and actions which would place the Seller in a position of divided loyalty with respect to the obligations undertaken under this

Contract. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a Federal grant or cooperative agreement, the Contractor shall complete and submit Standard Form (SF-LLL), "Disclosure Form to Report Lobbying," in accordance with the instructions therein.

42. DEBARMENT

The Seller certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the contract by any governmental department or agency. This certification represents a recurring certification made at the time any order is placed under this Contract.

SUBMITTAL TAB a – Policy and Operations

7. No Changes

SUBMITTAL TAB b – Corporate Experience and Capacity

8. No Changes

SUBMITTAL TAB c – References

9. No Changes

SUBMITTAL TAB d – Acceptance of Conditions

10. No Changes

SUBMITTAL TAB e – Additional Data

11. No Changes

SUBMITTAL TAB f – Cost Data

12. Added terms: *d. Describe and outline any other fees or costs that could be billed to the District based on actual costs.*

SUBMITTAL TAB g – Amendment Acknowledgement

13. No Changes

SUBMITTAL TAB h – Non-Collusion Certificate

14. No changes

This amendment must be acknowledged in the space provided below and returned to the appropriate buyer prior to solicitation opening. Fax transmissions are acceptable. Failure to acknowledge receipt of this amendment may be cause to reject your offer.

All other terms, conditions, and specifications of the original solicitation as amended by previous amendments remain unchanged.

Sincerely,



Yvette Birkholz
Purchasing Agent

ACKNOWLEDGMENT

Signature

Company Name